# UniSQ Peer Review Template

This guide is to help you provide feedback on our open textbook. Please use this as a reference as you complete your review. If you have any questions, email [insert your contact details].

**Open text title:**

**Name and contact details of author:**

**Name of reviewer**:

**Due date for review**:

## Creative Commons Licence

All contributions made to this open textbook will be licensed under a [*Include the licence you will use for your book e.g.,* [*CC BY 4.0 International License*](https://creativecommons.org/licenses/by/4.0/)]. Your name will be mentioned in the published version of the book as a reviewer.

## Book summary

[Include a quick summary and description of your project and book here.]

## Audience

[Provide information about the intended audience here. For example - year level, course, major, technical requirements, reading levels etc.]

## Core Components

|  |  |  |
| --- | --- | --- |
| Component | Details | Comments |
| Subject matter | * Covers the subject matter appropriately.
* Includes relevant information, informed by research or current practice.
* Content will inform the intended audience and encourage inquiry and thought.
 |  |
| Accuracy | * Subject matter is accurate, error-free and unbiased.
* The text is free of spelling and grammatical errors.
 |  |
| Diverse perspectives | * Presents diverse perspective and viewpoints, inclusive of different identities, ethnicities and backgrounds.
* The text is not culturally insensitive or offensive in any way.
 |  |
| Longevity | * Content is up-to-date, but not in a way that will quickly make the text obsolete within a short period of time.
* The text is written and arranged in such a way that necessary updates will be easy to implement.
 |  |
| Clarity | * Clear and consistent terminology.
* Jargon or technical terminology is adequately explained.
* The content is written at an appropriate reading level.
 |  |
| Structure | * The organisation of topics is logical and clear.
* Sections and chapters are arranged appropriately.
 |  |
| Consistency | * The text is internally consistent in terms of terminology and framework.
 |  |
| Interface | The text is free of significant interface issues, including:* navigation problems
* distortion of images/charts
* any other display features that may distract or confuse the reader.
 |  |

## Project Specific Questions

[Add guiding questions for reviewers that are specific to your project. This helps to draw their attention to any areas you think need particular consideration and helps ensure the feedback you receive is valuable.]

## Leaving Feedback

[Explain how the reviewer can leave specific feedback on the book content. Methods you could use include:

* Adding comments to a **Word** or **Google doc** version of your original content.
* Using a web annotation tool like [Hypothes.is](https://hypothes.is/)if your content is already formatted in Pressbooks. You can create a free account and group.
* Asking reviewers to write a **memo** and share it with the review coordinator via email.]

## Deadline

[Specify the deadline for completion of review.]

## Recognition for Reviewers

[If you plan to credit reviewers in a review statement, or elsewhere in the book, make a note of it here.]

*This template was adapted in parts from:*

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