

Open Text Publishing Workflow

How to use this workflow

This workflow can help you understand the major steps in the production of OER and manage your own progress in your open text. Key questions are asked at various points and directions to support are included.

Start Here

Getting Started

Have you explored open texts in your subject area?

Yes No

Consult your liaison librarian

Do you understand open licences?

Yes No

Are you confident to begin working on an open text?

Yes No

Prepare & Plan

Do you need help curating open texts/OER?

No

Consult your liaison librarian

Develop textbook outline

Scope production & peer review process

Choose open licence

Sign MOU

Do you have enough support?

Yes

No

Consult with the OEP team

Write & Create

Write chapter

Develop chapter in Pressbooks

Consult with the OEP team

Do you need Pressbooks support?

No

Yes

Review & Edit

Check IP/copyright

Get peer review/feedback

Check accessibility

Are all major revisions complete?

Yes

No

Keep reviewing/editing

Inform OEP team who will:

Perform final QA check

Request approval to publish

Publish & Share

Publish and share open text

Distribute to students

Evaluate & Maintain

Consider data collection and student feedback for publication

Contact the OEP team at open.content@usq.edu.au

Support

Contact the OEP team at open.content@usq.edu.au or your liaison librarian for support.

Abbreviations used

OER = Open Educational Resources
 OEP = Open Educational Practices
 MOU = Memorandum of Understanding
 IP = Intellectual Property
 QA = Quality Assurance

This work was adapted from [Production of OER](#) by Billy Meinke and University of Hawai'i at Mānoa Outreach College, licensed under a [CC BY 4.0. International license](#).



This version by Nikki Andersen, University of Southern Queensland, Oct 2022